

Medical Appraisal Report

Appraisal ID:

Appraisal Status:

Form 4 - Completed

Appraisal Details

This form verifies that you have participated in an appraisal under the Medical Appraisal Scotland scheme. Appraiser and Appraisee must sign this form.

APPRAISAL FORM 4 – Notification of Appraisal

Date(s) of Appraisal	
Place of Appraisal	
Appraisal Period	

Appraisee Details

Name	
GMC number	
Health Board / Sector	
Contact Address	
Email address	

Appraiser Details

Name	
GMC number	
Email address	

I confirm that I have completed all aspects of the Medical Appraisal process. I understand that, if this declaration is not correct, disciplinary action may be taken against me.

Approved by Appraiser,

Approved by Appraisee,

Appraisal Form 4 - details

4A – Summary Discussion of Appraisal

Key

0 - The doctor has provided no information relating to this domain or the information is insufficient to meet the requirements of the GMC in this area.

1 - The doctor has provided supporting information relating to this Core Element. This information is sufficient to meet the requirements of the GMC in this area.

Domain 1 summary (Knowledge, Skills and Performance)

Core Elements:	(A) CPD = 1
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Discussion:

Following the completion of GP Training Dr has been working as a in Dumfries and Galloway. The majority of 'in hours' GP work has been undertaking a maternity locum post (6 sessions/week) which has allowed Dr to have continuity in work which is something that Dr feels is important both for and for patient care. Dr also undertakes approximately 1-2 overnight OOH sessions per week, expressing that likes the semi-acute nature of this work.

Towards the end of training year, Dr identified Women's Health and a Musculo-skeletal update as areas wished to look at in the upcoming year. Dr was able to report that had attended a Menopause Matters evening update and that plans to continue focusing on Women's health in the upcoming year. Dr did book onto a Musculo-skeletal update course but had to cancel as was no longer able to attend.

Dr claimed 100 Credits and in paperwork reflected in detail on the main learning points from many of learning activities. For, one of the stand out activities was attending the RCGP Conference in Glasgow. Dr felt that in addition to the good learning opportunities it was also a social experience and found it helpful in networking with other 1st five GP's. Dr also commented that found the medical ethics book read to be an activity for that has stood out. Dr has joined a Practice Based Small Group Learning (PBSGL) group and has undertaken several modules including ones on realistic medicine and antibiotic stewardship. This again gives the opportunity to meet up and discuss issues with colleagues. Dr also lead (with a colleague) a Basic Life Support session and undertook a RCGP Safeguarding (children) level 3 module.

Next Years' PDP consists of the item Upskill management of women's health related problems- Dr has booked to sit the DRCOG exam in the upcoming year and as part of preparation for the exam plans to review the most up to up to date guidelines in Obstetrics and Gynaecology. date guidelines in Obstetrics and Gynaecology.

Actions / Agreed Outcomes:

-

Domain 2 summary (Safety and Quality)

Core Elements:

(B) Quality Improvement Activity = 1
(C) Significant Event = 1
(F) Health Statement = 1

Discussion:	<p>QIA</p> <p>Dr submitted a Case Review which felt had a lot of learning points for Several of these learning points were ones that Dr can continue to be mindful of in practice going forward. Dr reflected on the fact that a quick review of the patients notes prior to the consultation helped glean that this was an infrequent attender and that influenced Dr into having a higher index of suspicion that something more serious may be behind the patients quick reattendance (subsequently was diagnosed with cancer). Dr also reflected that utilising some quick mindfulness helped to focus/allow the patient time and space necessary despite Dr being under several sources of time pressure. During the appraisal interview Dr also described that reviews on a ongoing basis the notes of cancer diagnoses has been involved in, to glean any learning points from the patients journey.</p> <p>SEA</p> <p>Dr submitted a SEA relating to HRT. Dr discussed this case with colleagues in the practice and was able to share SEA with clinical and admin staff at a Protected Learning Time (PLT) session. The practice was open to discussion and changes to both the prescribing procedures and recall letters to patients have been made.</p> <p>Health</p> <p>Dr stated did not have any issues with health that have affected patient care in the past year.</p> <p>We had a general discussion about work-life balance with Dr expressing that is satisfied with the current balance.</p> <p>Dr also described a method of 'housekeeping' that utilises on a daily basis.</p>
Actions / Agreed Outcomes:	-

Domain 3 summary (Communication, Partnership and Teamwork)

Core Elements:	(D) MSF = 0 (D) Patient Surveys = 0 (E) Complaints / Critical Incidents Statement = 1
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Discussion:	<p>During the appraisal interview the importance to Dr of being part of a regular team came through strongly and the potential mutual benefits of teamwork for both team members and patients.</p> <p>Dr was also able to report had has received informal feedback from both admin and clinical staff that is approachable and ready to help.</p> <p>Complaints</p> <p>Dr stated that had not received any formal complaints in the past year.</p> <p>We had a general discussion regarding complaints and how Dr would aim to deal with a complaint from a personal wellbeing point of view.</p>
Actions / Agreed Outcomes:	-

Domain 4 summary (Maintaining Trust)

Core Elements:	(G) Probity = 1
Discussion:	Dr stated did not have any issues regarding probity.
Actions / Agreed Outcomes:	-

4B – Summary Assessment

This section provides an overview of the adequacy of documentation assessments from current and previous appraisals.

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Appraisal Supporting Information

Domain	Core Elements	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Domain 1	A - CPD log (every appraisal)	-	-	-	-	1
Domain 2	B - Quality Improvement Activity (every appraisal)	-	-	-	-	1
	C - Significant Event (every appraisal)	-	-	-	-	1
	F - Health Statement (every appraisal)	-	-	-	-	1
Domain 3	D - MSF (once every 5 appraisals)	-	-	-	-	0
	D - Patient Surveys (once every 5 appraisals)	-	-	-	-	0
	E - Complaints & Incidents (every appraisal)	-	-	-	-	1
Domain 4	G - Probity Statement (every appraisal)	-	-	-	-	1

Self Declarations

Mandatory Annual Declarations	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Health Statement	-	-	-	-	No Issues
Probity Statement	-	-	-	-	No Issues
Complaints / Critical Incidents Statement	-	-	-	-	No Issues

4C – Personal Development Plan

This section shows a review of the appraisee's agreed PDP from last year, and also new PDPs agreed for the year ahead.

Reviewing Last Year's PDP

From your agreed Learning Needs last year, which planned activities have you achieved since your last appraisal?

No Achieved Personal Development Plans found

Draft Learning Needs for the Year Ahead

Title	Time Scale
To Upskill management of women's health related problems	6 months