Consultations Summary and Logbook (Appendix 2)

This consultation reflection logbook is used by doctors when reviewing and reflecting on their videoed consultations.

Use the summary logbook below to summarise / keep log of the videoed consultations reviewed, and the logbook to reflect on the individual consultations.

Summary logbook

Consultation No	Date and Clock Time	Length of consultation	Main reason for consultation with relevant background information including medication	Age and sex of patient	Consent Y/N
1	30/09/06 9.04am	10 mins	Patient has presented having just received a letter from the practice explaining that she has a borderline smear, and requires to attend for a follow up smear in six months time.	50, F	Y
2	30/9/06 9.30am	13 mins	Patient has presented in a distressed state following the death in a car crash of a friend a few days before. I had been aware of the accident from local radio, but was unaware of any relationship between my patient, who I know quite well, and the victim. Patient has only attended with minor ailments and contraceptive advice in the past, but I have seen her socially on a couple of occasions, as she works with my daughter	19, F	Y
3					
4					

(PLEASE PHOTOCOPY/PRINT AS REQUIRED) – please complete one per consultation

Logbook

CONSULTATION NUMBER ON RECORDING | 1 |

Please use this sheet when reviewing each consultation prior to submission. Consider each of the areas listed, and rate your consultations 1 - 5 (poor - excellent) by circling the appropriate number and explain your choice underneath. (If completing this electronically, simply drag the circle on the right to your score.) The reviewer will use this information when formulating feedback.

Communication Explain	1 2 **(3)** 4 5 I made the patient feel comfortable, though now realise that I missed the non-verbal cue that she was very worried about the implications of a borderline smear. In my explanations I tried not to use any jargon.
Partnership Explain	1 **(2)** 3 4 5 On viewing my video I realise that I did not explore the patient's ideas, concerns and expectations adequately. This meant I could not incorporate the patient's understanding with my explanation.
Health Enablement Explain	1 2 **(3)** 4 5 I feel sure patient will attend for smear in six months. I also took the opportunity to revisit her smoking habits, and feel that I was able to help her consider ways in which she might make her attempts at smoking cessation more effective.
Management Plan Explain	1 2 3 **(4)** 5 The management plan was based on best evidence. However I now realise that though I felt at the time that I had explained to her the nature of the problem, I am now not sure that she was convinced, as I did not ask her. I intend to follow this up when she reports on the effectiveness of her smoking cessation plan.
Summary of learning points in this consultation	• I could look for non-verbal cues. • I could explore patient's ideas, concerns and expectations about their problem.
Is this a representative sample of your work? Please reflect	

(PLEASE PHOTOCOPY/PRINT AS REQUIRED) – please complete one per consultation

Medical Appraisal Scotland

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